Casual Education Facilitator, National Justice Museum

JOB DESCRIPTION

Casual Education Facilitator

Facilitate learning sessions with groups of children at courtroom venues in Manchester and Lancashire as part of National Justice Museum's Courtroom Workshops programme

Be responsible for preparing and clearing up learning spaces before and after each session

Record details of each visit in accordance with National Justice Museum's procedures

Liaise with volunteers and legal professionals who attend sessions

Maintain an excellent standard of customer care at all times

Ensure a safe, clean, secure environment exists at all times with the highest of standards for all users across all National Justice Museum sites, ensuring all working spaces are clean and presentable at all times

Provide health and safety information to schools, colleges and other groups

Positively promote the organisation and its core aims and objectives

Foster at all times positive relationships with teachers, education groups and members of the public

Undertake paid initial and ongoing training where necessary

Undertake any other necessary duties which are relevant to the role
PERSON SPECIFICATION

Essential

Practical education delivery or teaching experience within an education or museum/arts/heritage environment

Excellent organisational skills

High level communication and presentation skills

Ability to work with children and young people of all ages, abilities and backgrounds

Confident, equally able to work independently or as part of a team

Proactive, with the ability to adapt to change quickly and easily

Engaging and enthusiastic, particularly when working with young people

Values aligned to the organisation’s commitment to anti-discrimination and equal rights for all

Desirable

Practical experience of citizenship education

As the role of Education Facilitator involves working with children a DBS Enhanced Disclosure will be requested in the event of successful application.